Direction de la Recherche
Ecole Doctorale XXXXX

33 Boulevard du port
95011 Cergy-Pontoise Cedex

**Certificate**

I, undersigned **Prof. XXXXXXX,** local supervisor of a thesis project entitled “XXXXXXXX*”*, hereby certify that I plan to carry out this project as a cotutelle. This thesis project would be carried out within XXXX research laboratory of Cergy Paris Université.

The foreign partner would be the **XXXXXXXX**. The thesis would be jointly coordinated and supervised by the principal thesis supervisor of the foreign institution **Prof. XXXXXXXX.**

The main institution will be XXXXXXXX. (choose the element that corresponds to your situation: ) This institution will be fully responsible for the recruitment and remuneration of the doctoral student /\* This institution will be the employer of the doctoral student and will receive funding from all parties for this purpose.

\**In case of doctoral contract*

With regard to the contractual framework, we (choose the element that corresponds to your situation: )

- are going to use the framework agreement N° between our two institutions and we would like to benefit from an amendment for our project

- are going to ask the services of [choose institution] to help us prepare a cotutelle agreement

- are already working with [choose institution] to draw up the cotutelle agreement

- already have a finalised co-tutelle agreement and we are waiting for the doctoral student to be recruited for this project.

With regard to the doctoral student for this cotutelle project, we (choose the element that corresponds to your situation: )

- are going to open a recruitment procedure, in line with the procedures of the [main sponsoring institution] and their doctoral scheme, in which [ specify which of the directors will be taking part] will take part

- have already identified a candidate whose application has yet to be validated by the doctoral departments of the two institutions

- have a candidate, named [First name and surname of the student - adjust gender], currently enrolled.

Finally, it is planned that the thesis will start on **XX/XX/XXXX** with an initial period of attendance at [Cergy or other site]. With regard to registration fees for the first year in doctoral stuides in both universities, they will be paid at XXXXX.

Subject to successful recruitment and enrolment, this certificate constitutes a commitment by the parties to carry out the thesis project under joint supervision. This document does not replace a formal cotutelle agreement.

Signature of the scientific parties involved :

- The thesis supervisor in Cergy (**Name**, Professor, Signature)

- The thesis supervisor at XXXXXX (**Name**, Title, Signature)

- If applicable, the doctoral student recruited for the thesis project (Name of the doctoral student, Signature)

- Date submitted to the doctoral school: to be completed by the Doctoral school)